


BLANCO COUNTY MONTHLY PAYROLL APPROVAL FORM

SEPTEMBER 2019

	#10 General Fund	#15 Road & Bridge Fund	#18 Courthouse Security	Total
Salaries	\$199,850.00	\$22,861.60		\$222,711.60
Soc/Med	\$ 15,288.53	\$ 1,748.91		\$ 17,037.44
Retirement	\$ 15,328.50	\$ 1,920.37		\$ 17,248.87
Insurance	\$ 48,667.74	\$ 5,976.74		\$ 54,644.48
Group Term Life	\$ 380.76	\$ 9.38		\$ 390.14
Total	\$279,515.53	\$32,517.00		\$312,032.53

TOTAL PAYROLL TO BE APPROVED

County Treasurer  Date 9-5-19

County Judge _____ Date _____

Commissioner Pct 1 _____ Date _____

Commissioner Pct 2 _____ Date _____

Commissioner Pct 3 _____ Date _____

Commissioner Pct 4 _____ Date _____

8/30/19
 Funds are available.

BLANCO COUNTY
 REQUEST FOR A LINE-ITEM TRANSFER

DATE: 8/30/19

TO: HONORABLE COMMISSIONERS COURT OF BLANCO COUNTY, TEXA

FROM: Chris Liesmann

DEPARTMENT R+B Pct #3

I SUBMIT TO YOU FOR YOUR CONSIDERATION, THE FOLLOWING LINE ITEM TRANSFERS:

FUND	LINE ITEM DESCRIPTION	LINE ITEM #	AMOUNT
FROM: <u>Road + Bridge</u>	<u>Concrete</u>	<u>15-560-322</u>	<u>1030.20</u>
	<u>Culverts</u>	<u>15-560-316</u>	<u>1223.21</u>
	<u>Fuel</u>	<u>15-560-312</u>	<u>6,000.00</u>
TO: <u>Road + Bridge</u>	<u>Misc</u>	<u>15-560-310</u>	<u>8,253.41</u>

Reason for request:
Purchase equipment for Precinct #3

Note: This change is the budget for county purposes is in accordance with 111.011
 Changes in Budget for County Purposes" of the Local Government Code.

[Signature]
 Department Head Signature

Attest: County Clerk
 (if Commissioners' Court Action)

[Signature]
 Co Judge/Commissioners' Court Approval
 (as needed)

Blanco County Commissioners' Court

10-Sep-19

Invoice File Listing By Fund

Fund	Description	Disbursement
010	General Fund	51,214.28
015	Road & Bridge Fund	33,019.40
045	Inmate Commissary	197.88
Total		84,431.56

The attached list of Claims Payable have been examined & approved for payment by the County Auditor as provided by the Texas LGC 113.064 & 113.065

Attest County Auditor: *Cindy J. Dent* Date 09/04/19

The attached list of Claims Payable have been examined & approved for payment by the Commissioners' Court as provided by the Texas LGC 115.021 & 115.022

County Judge _____ Date _____
Commissioner Pct 1 _____ Commissioner Pct 3 _____
Commissioner Pct 2 _____ Commissioner Pct 4 _____

DEPARTMENT					
NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE		AMOUNT
0300-GENERAL FUND REVENUES					
CARD SERVICE CENTER	70373	A	4707 1205 3610 0385 LIESMANN		1,179.88
DEPARTMENT TOTAL					1,179.88
0310-GENERAL FUND GRANTS					
CARD SERVICE CENTER	70362	A	4707 1205 3610 0310 SWIFT		159.80
DEPARTMENT TOTAL					159.80
0411-ELECTIONS ADMINISTRATOR					
BUSINESS CENTER PRINT & OS	70311	A	INV#137503 EA		149.79
DEPARTMENT TOTAL					149.79
0412-DISTRICT CLERK					
CARD SERVICE CENTER	70370	A	4707 1205 3610 0351 ELSBURY		257.99
JW LEHMAN GROUP, LLC	70329	A	REGISTRATION - D. ELSBURY		149.00
DEPARTMENT TOTAL					406.99
0415-COUNTY ATTORNEY					
CARD SERVICE CENTER	70369	A	4707 1205 3610 0310 SWIFT		40.04
DEBORAH EARLEY	70312	A	REIMBURSEMENT		58.00
DEPARTMENT TOTAL					98.04
0425-COUNTY SHERIFF					
A T & T MOBILITY	70255	A	ACCT #287289997662 LEC		42.84
BLANCO COUNTY ESD 2	70271	A	PATIENT #00001451		394.87
BLANCO COUNTY TAX ASSESSOR-COLLECT	70305	A	LICENSE TAG #1019408 LEC		7.50
BLANCO REGIONAL CLINIC P.A.	70306	A	INV#164476		133.00
BRYAN MCVEY	70307	A	REIMBURSEMENT		57.88
CARD SERVICE CENTER	70365	A	4707 1205 3610 0310 SWIFT		305.98
CARD SERVICE CENTER	70366	A	4707 1205 3610 0310 SWIFT		86.05
CARD SERVICE CENTER	70367	A	4707 1205 3610 0310 SWIFT		476.39
CARD SERVICE CENTER	70368	A	4707 1205 3610 0310 SWIFT		10.79
CARD SERVICE CENTER	70376	A	4707 1205 3610 0542 JACKSON		70.24
CITY OF JOHNSON CITY	70266	A	ACCT #1317 LEC		41.11
CITY OF JOHNSON CITY	70267	A	ACCT #1255 LEC		479.76
CITY OF JOHNSON CITY	70268	A	ACCT #1316		976.33
FRONTIER COMMUNICATIONS	70274	A	210-020-1205 LEC		175.98
FUELMAN	70382	A	FUEL - LEC		5,564.22
GALLS, LLC	70319	A	INV#013523327 LEC		55.50
GALLS, LLC	70320	A	INV#013501751 LEC		11.97
GALLS, LLC	70321	A	INV#013501765 LEC		123.50
GT DISTRIBUTORS, INC	70323	A	INV#0723294 LEC		154.76
GT DISTRIBUTORS, INC	70324	A	INV#0724385 LEC		94.17
GT DISTRIBUTORS, INC	70326	A	INV#0724378 LEC		178.70
MUNICIPAL EMERGENCY SERVICES	70332	A	INV#IN1369750 LEC		2,262.68
NORTH BLANCO COUNTY EMS	70283	A	PATIENT #00000868		394.87
OFFICESUPPLY.COM	70333	A	INV#3464260 LEC		181.39
PERFORMANCE FOOD SERVICE	70334	A	INV#9625678 LEC		1,086.69
PERFORMANCE FOOD SERVICE	70335	A	INV#9625678 LEC		6.97
PERFORMANCE FOOD SERVICE	70336	A	INV#9632992 LEC		1,263.23
PERFORMANCE FOOD SERVICE	70337	A	INV#9632992 LEC		6.97
PETERSON TIRE	70339	A	INV#JC31123 LEC		7.00
PETERSON TIRE	70340	A	INV#BL33199 LEC		40.00
ROBBIN PATTERSON	70343	A	REIMBURSEMENT		27.44
VERIZON WIRELESS	70296	A	ACCT #642256328-00001 LEC		559.01
DEPARTMENT TOTAL					15,277.79
0430-COUNTY TREASURER					

DEPARTMENT				
NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
BUSINESS CENTER PRINT & OS	70309	A	INV#137477 CO TREAS	88.30
BUSINESS CENTER PRINT & OS	70310	A	INV#134636P CO TREAS	239.99
DEPARTMENT TOTAL				328.29
0440-COUNTY EXTENSION AGENCY				
CHRIS WIEMERS	70385	A	REIMBURSEMENT	30.16
GRETCHEN L. SANDERS	70325	A	EXT AGENT TRAVEL	80.00
DEPARTMENT TOTAL				110.16
0445-EMERGENCY MANAGEMENT				
BENJAMIN J. OAKLEY	70256	A	INV #1902	3,198.00
THIRD COAST DISTRIBUTING, LLC	70357	A	INV#010039 EM MGMT	378.67
THIRD COAST DISTRIBUTING, LLC	70358	A	INV#010070 EM MGMT	18.28
DEPARTMENT TOTAL				3,594.95
0450-JUDICIAL EXPENSES				
BRETT SHEW	70257	A	CASE#5854 MISD,	275.00
BRETT SHEW	70258	A	CASE#5814 MISD,	275.00
BRETT SHEW	70259	A	CASE#5734 MISD,	275.00
BRETT SHEW	70297	A	CASE #5819	275.00
ERNEST PERRY THOMAS	70285	A	33RD CASE #CR01558	375.00
F.N. BROWN, III	70272	A	424TH CASE #01641	425.00
GREENWALT COURT REPORTING	70276	A	INV #4572 CV 5805	495.18
KURT CORLEY, ATTY AT LAW	70299	A	CASE #CR01664	425.00
NATALIE WALLACE BENNETT	70281	A	33RD #CV08261	22.50
NINA S WILLIS	70282	A	33RD CASE #012-075-09534001 UNINDIC	375.00
RICHARD D MOCK	70286	A	424TH CASE #CR01691	2,850.00
STEVEN R WITTEKIEND	70287	A	424TH CASE #CR01728	325.00
THOMAS M FELPS	70290	A	33RD CASE #CV08454	2,205.00
THOMAS M FELPS	70291	A	CASE #CC05850 MISD.	275.00
THOMAS M FELPS	70292	A	CASE #CC05851 MISD.	275.00
VANA AND VANA LAW FIRM	70295	A	33RD CASE #1704	325.00
DEPARTMENT TOTAL				9,472.68
0455-COMMUNITY SERVICES				
LINDA HOWARD	70279	A	REIMBURSE FOR SUPPLIES	88.55
TEXAS WILDLIFE DAMAGE MGMT FUND	70289	A	AUGUST	2,400.00
DEPARTMENT TOTAL				2,488.55
0460-STATE AGENIES SERVICES				
FRONTIER COMMUNICATIONS	70273	A	830-868-4008 ADULT PROBATION	473.40
DEPARTMENT TOTAL				473.40
0500-COURTHOUSE EXPENSES				
CARD SERVICE CENTER	70361	A	4707 1205 3610 0344 BLANCO COUNTY	20.81
CARD SERVICE CENTER	70363	A	4707 1205 3610 0310 SWIFT	206.00
CARD SERVICE CENTER	70372	A	4707 1205 3610 0385 LIESMANN	17.94
CITY OF BLANCO	70260	A	ACCT #16 SOUTH ANNEX	99.85
CITY OF JOHNSON CITY	70261	A	ACCT #1186 ANNEX	113.12
CITY OF JOHNSON CITY	70262	A	ACCT #1189 PCT 2	81.31
CITY OF JOHNSON CITY	70263	A	ACCT #1187 ANNEX	41.11
CITY OF JOHNSON CITY	70264	A	ACCT #73 COURTHOUSE	212.15
CITY OF JOHNSON CITY	70265	A	ACCT #95 OLD JAIL	81.31
DUSTING DOLLS CLEANING SERVICE	70269	A	INV #1703 SOUTH ANNEX	189.50
DUSTING DOLLS CLEANING SERVICE	70270	A	INV #1702 COURTHOUSE	1,405.00
GRAVES HUMPHRIES, STAHL, LIMITED	70275	A	REPORT #COL005 JP 1	900.42
HILL COUNTRY IT	70277	A	INV #0000353 COURTHOUSE	2,467.00

TIME:03:08 PM

PREPARER:0004

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
HILL COUNTRY IT	70327	A	INV#5738 antivirus renewal	1,620.00
JENNIFER FEST, CSR	70278	A	CAUSE #CR01691	315.00
LIESMANN MOWING	70330	A	INV#30084558	100.00
LIESMANN MOWING	70331	A	INV#30084561	250.00
LOWER COLORADO RIVER AUTHORITY	70280	A	#INV TWER0005681 MOUNTAIN TOP	268.67
TEXAS ASSOCIATION OF COUNTIES	70288	A	INV #23589-WC4 4TH QUARTER	7,438.00
THYSSENKRUPP ELEVATOR CORPORATION	70293	A	INV #3004808290	276.69
TIME WARNER CABLE	70294	A	INV #0144415082619 COURTHOUSE	570.00
DEPARTMENT TOTAL				16,673.88
0515-JUSTICE OF THE PEACE PCT #1				
NORTHEAST TEXAS DATA CORP.	70284	A	REPORT #CAS017 JP 1	112.00
POSTMASTER/BOX RENT	70360	A	PO BOX 405 rent, JP1	64.00
RANDY BRODBECK	70342	A	REIMBURSEMENT	60.32
DEPARTMENT TOTAL				236.32
0520-JUSTICE OF THE PEACE #4				
CARD SERVICE CENTER	70374	A	4707 1205 3610 0401 RILEY	66.30
H.R. 'BOB' RILEY, JR.	70328	A	REIMBURSEMENT	46.40
DEPARTMENT TOTAL				112.70
0530-CONSTABLE PCT #4				
FUELMAN	70377	A	FUEL - CONSTABLE 4	42.16
DEPARTMENT TOTAL				42.16
0550-RECYCLING COORDINATOR				
BLANCO HYDRO GAS CO.	70383	A	ACCT#2411 RECYCLING	22.00
FASTENAL COMPANY	70384	A	REF#TX001112612 RECYCLING	77.18
PETERSON TIRE	70341	A	INV#BL33133 RECYCLING	183.45
DEPARTMENT TOTAL				282.63
0585-COUNTY INSPECTOR				
CARD SERVICE CENTER	70375	A	4707 1205 3610 0559 ROEDER	79.78
FUELMAN	70378	A	FUEL - INSPECTOR	46.49
DEPARTMENT TOTAL				126.27
FUND TOTAL				51,214.28

DEPARTMENT				
NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0540-R&B PCT #1				
ASPHALT PATCH ENT. INC.	70302	A	INV#595520 PCT 1	534.24
ERGON ASPHALT AND EMULSIONS, INC	70314	A	INV#9402109467 PCT 1	1,936.60
ERGON ASPHALT AND EMULSIONS, INC	70315	A	INV#9402109468 PCT 1	2,143.60
ERGON ASPHALT AND EMULSIONS, INC	70316	A	INV#9402111508 PCT 1	1,943.50
ERGON ASPHALT AND EMULSIONS, INC	70317	A	INV#9402111509 PCT 1	2,051.60
FUELMAN	70379	A	FUEL PCT 1	573.13
SEYMOURS GARAGE	70345	A	INV#40680 PCT 1	56.25
THIRD COAST DISTRIBUTING, LLC	70347	A	INV#784240 PCT 1	16.98
THIRD COAST DISTRIBUTING, LLC	70348	A	INV#784113 PCT 1	58.97
THIRD COAST DISTRIBUTING, LLC	70349	A	INV#784100 PCT 1	59.99
DEPARTMENT TOTAL				9,374.86
0550-R&B PCT #2				
ASPHALT PATCH ENT. INC.	70303	A	INV#595523 PCT 2	1,068.48
BRAUNTEX MATERIALS, INC.	70308	A	INV#103836 PCT 2	7,908.50
CARD SERVICE CENTER	70371	A	4707 1205 3610 0377 CO JUDGE	1,312.96
ERGON ASPHALT AND EMULSIONS, INC	70313	A	INV#9402103096 PCT 2	1,828.50
FUELMAN	70380	A	FUEL - PCT 2	792.21
GARY HOBBS TIRE SERVICE	70322	A	INV#16776 PCT 2	7.00
PETERSON TIRE	70338	A	INV#JC31081 PCT 2	98.75
DEPARTMENT TOTAL				13,016.40
0560-R&B PCT #3				
CHANAS AGGREGATES BLANCO, LLC	70300	A	INV#0003302-IN PCT 3	745.80
CHANAS AGGREGATES BLANCO, LLC	70301	A	INV#0003303-IN PCT 3	1,099.95
TEXAS GENERATION SYSTEM	70346	A	INV#01 PCT 3	3,000.00
THIRD COAST DISTRIBUTING, LLC	70352	A	INV#009512 PCT 3	97.49
THIRD COAST DISTRIBUTING, LLC	70353	A	INV#009547 PCT 3	45.98
THIRD COAST DISTRIBUTING, LLC	70354	A	INV#010300 PCT 3	29.99
THIRD COAST DISTRIBUTING, LLC	70355	A	INV#010415 PCT 3	62.45
THIRD COAST DISTRIBUTING, LLC	70356	A	INV#010416 PCT 3	9.99
VULCAN CONSTRUCTION MATERIALS, LP	70359	A	INV#61959852 PCT 3	3,335.05
DEPARTMENT TOTAL				8,426.70
0570-R&B PCT #4				
ASPHALT PATCH ENT. INC.	70304	A	INV#595521 PCT 4	534.24
FRITZTOWN DIESEL & TRUCK SERVICE	70318	A	INV#19742 PCT 4	415.50
FUELMAN	70381	A	FUEL - PCT 4	710.35
SEYMOURS GARAGE	70344	A	INV#40688 PCT 4	381.49
THIRD COAST DISTRIBUTING, LLC	70350	A	INV#784740 PCT 4	16.87
THIRD COAST DISTRIBUTING, LLC	70351	A	INV#784292 PCT 4	142.99
DEPARTMENT TOTAL				2,201.44
FUND TOTAL				33,019.40

DEPARTMENT

NAME-OF-VENDOR	INVOICE-NO	S	DESCRIPTION-OF-INVOICE	AMOUNT
0400-JAIL INMATE COMMISSARY EXPENSES				
CARD SERVICE CENTER	70364	A	4707 1205 3610 0310 SWIFT	197.88
DEPARTMENT TOTAL				197.88
FUND TOTAL				197.88

DEPARTMENT

NAME-OF-VENDOR

INVOICE-NO

S

DESCRIPTION-OF-INVOICE

AMOUNT

GRAND TOTAL

84,431.56



APPOINTMENT FORM - GENERAL ASSEMBLY REPRESENTATIVE CAPITAL AREA COUNCIL OF GOVERNMENTS

The governing bodies of CAPCOG's members designate General Assembly representatives.

Counties: Official appointments are made at Commissioners Court.
Cities, Towns, Villages: Official appointments are made at City Council meetings.
Organizations: Official appointments are made by the Board or other governing body.

PLEASE COMPLETE THE FOLLOWING SECTION

Governing Body:

Blanco County Commissioners Court (e.g., Travis County Commissioners Court)
-OR-
_____ City Council (e.g., Austin City Council)
-OR-
_____ Other (Board or other governing body)

Blanco County
City, County, or Organization being represented

Brett Bray Name of Representative Blanco County Judge Position

PO Box 387
Address

Johnson City, Tx 78636
City, Zip Code

(830) 868-4266 Telephone Number (830) 868-9112 Fax Number

cojudge@co.blanco.tx.us
Email address (General Assembly Reps. will be subscribed to the CAPCOG Connections, Training, & Data Points email lists)

Check One:

Reappointment
 Filling Vacancy
 Changing Representative

Name of Previous Representative

I confirm our governing body appointed the above individual to serve as a CAPCOG General Assembly Representative for the above entity on _____
Date of Meeting

Signature of Chief Elected Official/Chair of Governing Board

Date

Please fax this form to 512-916-6001 or email it to cavila@capcog.org. For questions about completing this form, call Cathy Avila at 512-916-6018.



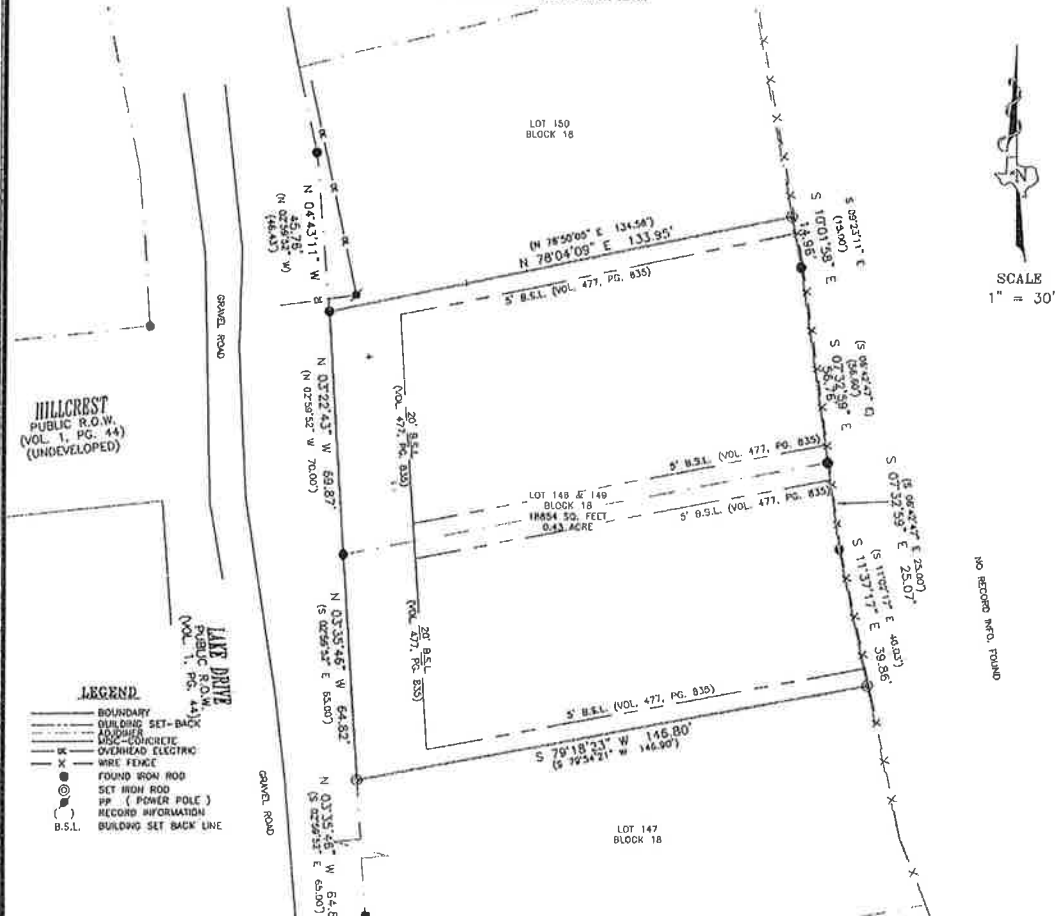
13300 Old Blanco Rd #301
San Antonio, TX 78218
(210)869-8808

BORROWER/OWNER: TANNER W. PLOE
ADDRESS: LAKE DRIVE (LOT 148 AND LOT 149)
CITY, STATE, ZIP: BLANCO, TX 78608
TITLE COMPANY: ---
GF NUMBER: ---



LEGAL DESCRIPTION

LOTS 148 AND 149, BLOCK 18, LAKE OF THE HILLS ESTATES, BLANCO COUNTY, TEXAS, ACCORDING TO A PLAT RECORDED AT VOLUME 1, PAGE 44, MAP AND PLAT RECORDS, BLANCO COUNTY, TEXAS.



HILLCREST
PUBLIC R.O.W.
(VOL. 1, PG. 44)
(UNDEVELOPED)

LEGEND

- BOUNDARY
- BUILDING SET-BACK
- ADDRESS
- CONC-CONCRETE
- OVERHEAD ELECTRIC
- X WIRE FENCE
- FOUND IRON ROD
- SET IRON ROD
- PP (POWER POLE)
- () RECORD INFORMATION
- B.S.L. BUILDING SET BACK LINE

NOTES: LOT 149

- 1) ALL FIELD BEARINGS ARE REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD83) HORIZONTAL DATUM, TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE.
- 2) THIS LOT IS SUBJECT TO THE RESTRICTIONS RECORDED IN VOLUME 80, PAGE 513, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 81, PAGE 354, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 144, PAGE 228, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 147, PAGE 835, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 502, PAGE 511, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 1, PAGE 44, MAP AND PLAT RECORDS, BLANCO COUNTY, TEXAS.
- 10) EASEMENT AND RIGHT OF WAY FOR ELECTRIC AND/OR TELEPHONE TRANSMISSION OR DISTRIBUTION LINE OR SYSTEM GRANTED BY LAKE OF THE HILLS ESTATES TO FEDERALES ELECTRIC COOPERATIVE, INC. BY INSTRUMENT RECORDED IN VOLUME 78, PAGE 857, DEED RECORDS, BLANCO COUNTY, TEXAS. (BLANKET TYPE EASEMENT)
- 10K) UTILITY EASEMENT RESERVED ALONG THE SIDE, FRONT AND REAR BOUNDARY LINES AS SET OUT IN RESTRICTIVE COVENANTS RECORDED IN VOLUME 80, PAGE 513, AND VOLUME 81, PAGE 354, DEED RECORDS, BLANCO COUNTY, TEXAS. (NO WIDTH SPECIFIED)
- 10L) INGRESS AND EGRESS EASEMENT DATED JUNE 12, 2001, RECORDED IN VOLUME 242, PAGE 70, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS. (EASEMENT EXISTS OVER ROADS IN "WESTERN SECTION" OF LAKE OF THE HILLS)

NOTES: LOT 148

- 1) ALL FIELD BEARINGS ARE REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD83) HORIZONTAL DATUM, TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE.
- 2) THIS LOT IS SUBJECT TO THE RESTRICTIONS RECORDED IN VOLUME 80, PAGE 513, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 81, PAGE 354, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 144, PAGE 228, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 147, PAGE 835, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 488, PAGE 787, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 502, PAGE 511, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; DOCUMENT NO. 172831, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; DOCUMENT NO. 180031, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 1, PAGE 44, MAP AND PLAT RECORDS, BLANCO COUNTY, TEXAS.
- 10) SUBJECT TO PROPERTY OWNER'S ASSOCIATION GRANTING INGRESS AND EGRESS ON ALL ROADS IN WESTERN SECTION AS GRANTED AND RECORDED IN VOLUME 242, PAGE 70, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS.
- 10K) EASEMENT AND RIGHT OF WAY FOR ELECTRIC AND/OR TELEPHONE TRANSMISSION OR DISTRIBUTION LINE OR SYSTEM GRANTED BY LAKE OF THE HILLS ESTATES TO FEDERALES ELECTRIC COOPERATIVE, INC. BY INSTRUMENT RECORDED IN VOLUME 78, PAGE 857, DEED RECORDS, BLANCO COUNTY, TEXAS.
- 10L) UTILITY EASEMENT RESERVED ALONG THE SIDE, FRONT AND REAR BOUNDARY LINES AS SET OUT IN RESTRICTIVE COVENANTS RECORDED IN VOLUME 80, PAGE 513, AND VOLUME 81, PAGE 354, DEED RECORDS, BLANCO COUNTY, TEXAS.



ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), NO MAP PANEL PRINTED FOR THIS AREA.

I, Caesar A. Garcia, a Registered Professional Land Surveyor do hereby certify that the above plat represents an actual on the ground survey performed under my direct supervision and is true and correct to the best of my knowledge and belief and that there are no visible encroachments, overlapping of improvements and no discrepancies, shortages of area and conflicts in the boundary lines except as shown. I further certify that this survey meets the minimum standards established by the Texas Board of Professional Land Surveyors.

DATE: 04/03/2010	JOB NO: 19030611	FIELD: L.G.	BOUNDARY: C.G.	DRAWN: V.E.	REVIEW: C.G.	REVISION DATE: ---	TEXAS FIRIA 810184244
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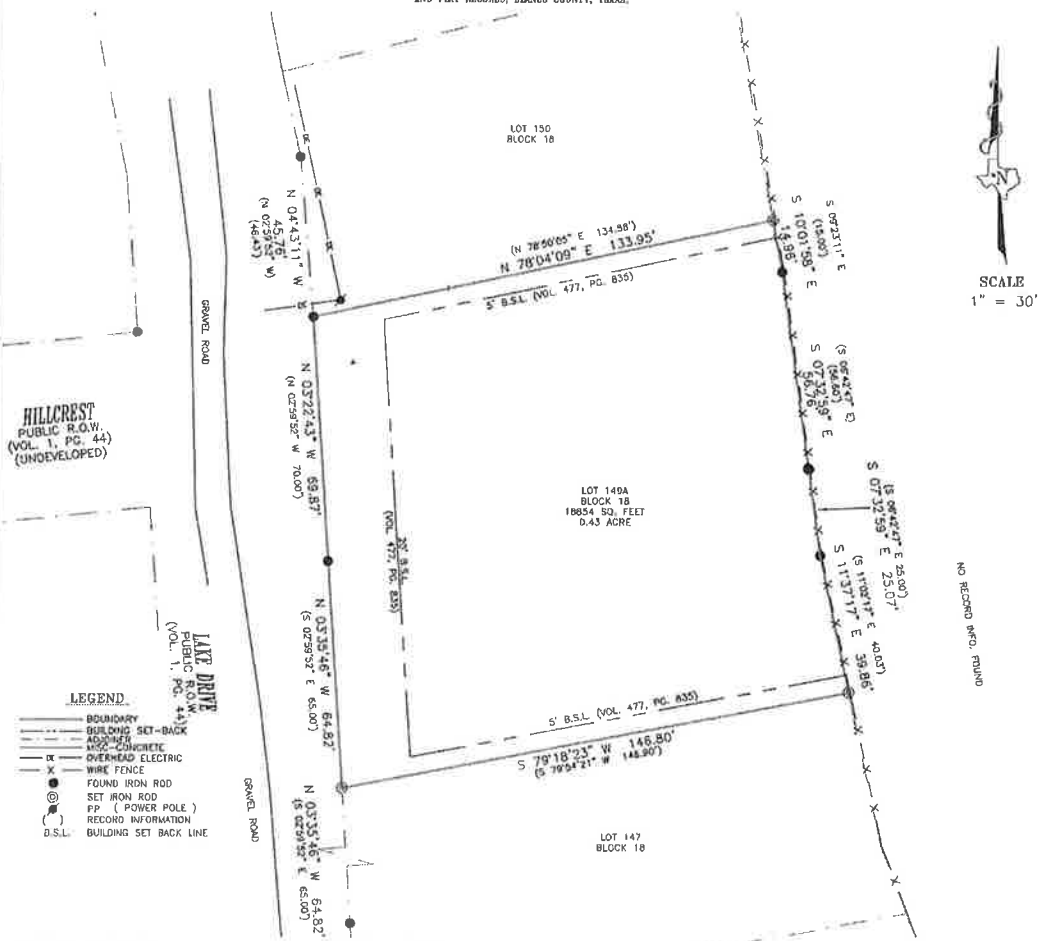
13300 Old Blanco Rd #301
San Antonio, TX 78210
(210)368-9809

BORROWER/OWNER: TANNER E. PLOK
ADDRESS: LAKE DRIVE (LOT 148 AND LOT 149)
CITY, STATE, ZIP: BLANCO, TX 78808
TITLE COMPANY: ---
OF NUMBER: ---



LEGAL DESCRIPTION

LOTS 148 AND 149, BLOCK 18, LAKE OF THE HILLS ESTATES, BLANCO COUNTY, TEXAS, ACCORDING TO A PLAT RECORDED AT VOLUME 1, PAGE 44, MAP AND PLAT RECORDS, BLANCO COUNTY, TEXAS.



HILLCREST
PUBLIC R.O.W.
(VOL. 1, PG. 44)
(UNDEVELOPED)

LAKE DRIVE
PUBLIC R.O.W.
(VOL. 1, PG. 44)

- LEGEND**
- BOUNDARY
 - BOUNDING SET-BACK
 - ASPHALT
 - CONCRETE
 - OVERHEAD ELECTRIC
 - X WIRE FENCE
 - FOUND IRON ROD
 - SET IRON ROD
 - FP (POWER POLE)
 - () RECORD INFORMATION
 - D.S.L. BUILDING SET BACK LINE

NOTES: LOT 149

- 1) ALL FIELD BEARINGS ARE REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD83) HORIZONTAL DATUM, TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE.
- 8) THIS LOT IS SUBJECT TO THE RESTRICTIONS RECORDED IN VOLUME 80, PAGE 513, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 81, PAGE 354, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 144, PAGE 228, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 447, PAGE 835, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 486, PAGE 767, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 502, PAGE 511, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; DOCUMENT NO. 172631, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; DOCUMENT NO. 190031, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 1, PAGE 44, MAP AND PLAT RECORDS, BLANCO COUNTY, TEXAS.
- 10J) EASEMENT AND RIGHT OF WAY FOR ELECTRIC AND/OR TELEPHONE TRANSMISSION OR DISTRIBUTION LINE OR SYSTEM GRANTED BY LAKE OF THE HILLS ESTATES TO PIEDRALES ELECTRIC COOPERATIVE, INC. BY INSTRUMENT RECORDED IN VOLUME 78, PAGE 887, DEED RECORDS, BLANCO COUNTY, TEXAS. (BLANKET TYPE EASEMENT)
- 10K) UTILITY EASEMENT RESERVED ALONG THE SIDE, FRONT AND REAR BOUNDARY LINES AS SET OUT IN RESTRICTIVE COVENANTS RECORDED IN VOLUME 80, PAGE 513, AND VOLUME 81, PAGE 354, DEED RECORDS, BLANCO COUNTY, TEXAS. (NO WIDTH SPECIFIED)
- 10M) INGRESS AND EGRESS EASEMENT DATED JUNE 12, 2001, RECORDED IN VOLUME 242, PAGE 70, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS. (EASEMENT EXISTS OVER ROADS IN "WESTERN SECTION" OF LAKE OF THE HILLS)
- This survey is hereby accepted with all encroachments, overlaps, omissions, and discrepancies in improvements, boundary lines, and/or land area.

NOTES: LOT 148

- 1) ALL FIELD BEARINGS ARE REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD83) HORIZONTAL DATUM, TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE.
- 8) THIS LOT IS SUBJECT TO THE RESTRICTIONS RECORDED IN VOLUME 80, PAGE 513, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 81, PAGE 354, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 144, PAGE 228, DEED RECORDS, BLANCO COUNTY, TEXAS; VOLUME 447, PAGE 835, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 486, PAGE 767, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 502, PAGE 511, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; DOCUMENT NO. 172631, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; DOCUMENT NO. 190031, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS; VOLUME 1, PAGE 44, MAP AND PLAT RECORDS, BLANCO COUNTY, TEXAS.
- 10J) SUBJECT TO PROPERTY OWNER'S ASSOCIATION GRANTING INGRESS AND EGRESS ON ALL ROADS IN WESTERN SECTION AS ORANTED AND RECORDED IN VOLUME 242, PAGE 70, OFFICIAL PUBLIC RECORDS, BLANCO COUNTY, TEXAS.
- 10K) EASEMENT AND RIGHT OF WAY FOR ELECTRIC AND/OR TELEPHONE TRANSMISSION OR DISTRIBUTION LINE OR SYSTEM GRANTED BY LAKE OF THE HILLS ESTATES TO PIEDRALES ELECTRIC COOPERATIVE, INC. BY INSTRUMENT RECORDED IN VOLUME 78, PAGE 887, DEED RECORDS, BLANCO COUNTY, TEXAS.
- 10L) UTILITY EASEMENT RESERVED ALONG THE SIDE, FRONT AND REAR BOUNDARY LINES AS SET OUT IN RESTRICTIVE COVENANTS RECORDED IN VOLUME 80, PAGE 513, AND VOLUME 81, PAGE 354, DEED RECORDS, BLANCO COUNTY, TEXAS.

ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), NO MAP PANEL PRINTED FOR THIS AREA.



I, Caesar A. Garcia, a Registered Professional Land Surveyor do hereby certify that the above plat represents an actual on the ground survey performed under my direct supervision and is true and correct to the best of my knowledge and belief and that there are no visible encroachments, overlapping of improvements and no discrepancies, shortages of area and conflicts in the boundary lines except as shown. I further certify that this survey meets the minimum standards established by the Texas Board of Professional Land Surveying.

CAESAR A. GARCIA
REGISTERED PROFESSIONAL LAND SURVEYOR
TEXAS REGISTRATION NO. 3904

DATE: 04/02/2019	JOB NO. 19036611	FIELD: LG	BOUNDARY: CG	DRAWN: VE	REVIEW: CG	REVISION DATE: ---	TEXAS FIRM #15184244
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TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

Texas Parks and Wildlife Department (TPWD), a state agency located at 4200 Smith School Road, Austin, Texas and Blanco County Tax Assessor-Collector (Agent), located at 101 E Cypress Johnson City, TX 78636, enter into this Agent Agreement according to the following terms and conditions.

WHEREAS TPWD is authorized by law to issue vessel registrations, vessel and outboard motor titling and similar items to individuals and the Agent desires to act as an Agent for TPWD in issuing those items under the authority of Texas Parks and Wildlife Code Section 31.0341; and

WHEREAS, under the authority of Chapters 11 and 31 of the Texas Parks and Wildlife Code, TPWD issues vessel registrations, titles and renewals through the Boat Registration Information and Titling System (BRITS);

THEREFORE, TPWD and Agent each for adequate consideration agree to the following:

1. **TERM:** This Agreement begins on the date of the last signature and ends August 31, 2020 or when funds are not appropriated by the Texas legislature to support the function of vessel registrations, vessel and outboard motor titling, and related items through TPWD. The Agreement may be extended for up to an additional sixty (60) month period. Any extensions shall be written with the same terms and conditions, plus any approved changes.
2. **DEFINITIONS:** For the purposes of this Agreement the following terms have the following meaning:
 - 2.1. *Account Notice* means: A notice available to the Agent, which can be printed the day following the end of the Sales Period, stating the total sales less the sales tax and commissions withheld by the Agent to show a total amount to be swept by TPWD on a certain date. (see Para. 3.1.7.3)
 - 2.2. *Account Notice Date* means: The date on which an Account Notice is available to the Agent.
 - 2.3. *Agent* means: The Tax Assessor-Collector entering into an agreement with TPWD to issue vessel registrations, vessel and outboard motor titling and similar items authorized by TPWD.
 - 2.4. *Compliance* means: Adherence to state and federal law and to TPWD rules, processes, policies or procedures. Compliance may be measured in terms of percent or in terms of raw counts.
 - 2.5. *Day of Sales* means: The time period that encompasses all sales that have occurred from when the Agent's office opens in the morning to the time the Agent's office closes. Total sales will be calculated based upon those transactions that occurred during the day, beginning at 12:01 a.m. and will include any transaction conducted that day up to 12:00 a.m. (midnight).
 - 2.6. *Funds* means: All money received by the Agent for issuing TPWD items, regardless of the form or method of payment, except for Agent's commission and boat sales and use taxes collected.
 - 2.7. *Inventory* means: Registration decals and ID card stock paper assigned to each county office issued from TPWD Headquarters.
 - 2.8. *Other Funds* means: Funds due TPWD as repayment for mistakes and overages as set out in Para. 3.1 and Para. 3.3, and damaged and lost inventory as set out in Para. 3.5.
 - 2.9. *Sales Period* means: The seven (7) calendar day period of sales prior to the Account Notice Date.
 - 2.10. *Scheduled Sweep Date* means: The regularly scheduled day of the week in which funds are electronically withdrawn from the Agent account and deposited to TPWD. Whenever the Scheduled Sweep Date falls on a U.S. Federal Reserve holiday, the Scheduled Sweep Date shall be the next business day after the holiday.
3. **RESPONSIBILITIES OF THE AGENT:** Agent shall issue vessel registrations, vessel and outboard motor titling and similar items authorized by TPWD to individuals at each Agent location set out in Schedule 2.
 - 3.1. **Fee Collection and Remittance:** Agent shall:

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

- 3.1.1. Collect from each customer only the fee for each item as established by law or TPWD regulation. Agent understands that such fees may be changed by TPWD and that all changes will be communicated to the Agent and incorporated into BRITS.
- 3.1.2. Each Agent office must have established and implemented internal control procedures in accordance with Generally Accepted Accounting Principles, which function to prevent internal or external fraud and theft from occurring in relation to inventory control; protect confidential customer identification and credit card information; and ensure accuracy of the funds collected and remitted. Periodic audits shall be established as part of this function in order to ensure an ongoing monitoring process.
- 3.1.3. Acknowledge that it is a material breach for Agent to charge a customer an amount greater than that authorized by this Agreement. Upon receiving a customer complaint that Agent charged the customer more than authorized under this Agreement, TPWD will investigate the complaint. If TPWD determines that such complaint is valid, the Agent will be required to return the overage to the customer and TPWD may terminate this Agreement.
- 3.1.4. Collect all information and required documentation from customers as required by TPWD.
- 3.1.5. Issue items only in the form prescribed by or furnished by TPWD.
- 3.1.6. Accept payment from customers in the form of cash, check, debit card, or credit card for purchase of any item sold under this Agreement, except when Agent does not accept one of the above payment methods in its usual course of business. Agent is responsible for all charges or losses related to acceptance of any such form of payment.
- 3.1.7. Electronic Funds Transfer Account:
 - 3.1.7.1. Agent shall establish an account with a financial institution with the capability to transfer funds electronically in a manner that is acceptable to the State Comptroller for the deposit of all Funds received under this Agreement and for the deposit of all Other Funds due TPWD. Agent shall furnish to TPWD, at least ten (10) business days prior to the beginning date of this Agreement, all information pertaining to Agent's account as set out in Schedule 2. Agent shall provide TPWD with two (2) weeks prior notice of changes to the account. If changing accounts, Agent shall continue to fund the prior account for Scheduled Sweeps until the new account transfer is confirmed by TPWD.
 - 3.1.7.2. Agent authorizes TPWD to make automatic, periodic withdrawals from or deposits to the Agent's designated bank account listed in Schedule 2. Agent understands that withdrawals, deposits and/or adjustments will be electronically made in accordance with this Agreement and that all such transactions are governed by the rules and regulations of the National and Local Automated Clearing House (ACH) Associations and Texas Law.
 - 3.1.7.3. Agent agrees to authorize the financial institution to charge or credit withdrawals and deposits to the account as indicated on the Account Notice made available to Agent by TPWD and to adjust entries to correct errors and to collect additional charges, as authorized under this Agreement.
- 3.1.8. Scheduled Sweeps:
 - 3.1.8.1. The Funds due to TPWD shall be remitted according to the schedule set out in Schedule 1. Agent understands and acknowledges that it holds all Funds in trust for TPWD.
 - 3.1.8.2. The date of the electronic sweep will be indicated on the Account Notice and will be available to the Agent two (2) business days prior to the Scheduled

TEXAS PARKS AND WILDLIFE DEPARTMENT COUNTY BOAT AGENT AGREEMENT

Sweep Date. The Account Notice will list the total sales minus the commission and sales tax and indicate the amount to be swept by TPWD. The Agent Activity Report will reflect order reference numbers for transactions listed by day during the Sales Period. Agent shall ensure that funds are available on or before each Scheduled Sweep Date.

3.1.9. Insufficient Funds:

3.1.9.1. Agent shall provide the amount of funds due TPWD set out in the Account Notice, making the funds available for the account transfer on the Scheduled Sweep Date set out in Schedule 1 unless otherwise directed in writing by TPWD. Agent acknowledges and agrees that is a material breach of this Agreement to have insufficient funds in the account available for transfer on Scheduled Sweep Dates.

3.1.9.2. If Agent does not have sufficient funds in an account for transfer on a Scheduled Date, TPWD may immediately terminate Agent's ability to issue items through the system or other methods. TPWD may also require Agent to pay the funds by cashier's check, money order, or other payment method.

3.2. BRITS System Support:

3.2.1. If the Agent requires assistance with vessel or outboard motor processing issues, such as void authorizations, fees, supporting documentation, or business rule overrides, or any other related questions, Agent should contact the TPWD Boat Section Field Liaison phone bank at (512) 389-4393 or (512) 389-8090.

3.2.2. If the Agent has trouble with the printer or the network connection, Agent should contact the Texas Department of Motor Vehicles (TxDMV) at (512) 465-4010.

3.2.3. If the Agent has computer operating issues and problems related to system functionality provided through TPWD, Agent should contact the TPWD Help Desk at (512) 389-4357.

3.3. Voids:

3.3.1. In the normal issuance of vessel registrations, vessel and outboard motor titling and similar items, errors may occur due to clerical errors, mechanical errors (e.g. printer problems), a transaction involving the wrong item or failure of the buyer to communicate current information on address, or other ownership transaction related problems.

3.3.2. The Agent may void the transaction with an authorization code issued by an authorized Agent supervisor or acquired from TPWD Headquarters. Voided transactions must meet the following criteria:

3.3.2.1. The void must occur on the same day the transaction was processed;

3.3.2.2. The void must be processed at the originating office location;

3.3.2.3. The transaction to be voided must be the last transaction for the specific asset (TX numbered item);

3.3.2.4. The same employee that entered the transaction in error must also void the transaction. If the employee is unavailable, a supervisor may also void the transaction for that employee;

3.3.2.5. The employee must return the original form of payment to the customer;

3.3.2.6. The employee must collect all titles, decals and other items related to the transaction processed in error; and

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

- 3.3.2.7. The Agent employee and Agent supervisor must complete the required void form.
- 3.3.3. Voided transactions and supporting documentation shall be submitted with the Agent's normal processing office paperwork for mailing and subsequent imaging to TPWD Headquarters as instructed by the TPWD Document Packaging and Processing Procedures which are located within the BRITS Users Manual.
- 3.3.4. Voids that do not meet the criteria established in Para. 3.3.2 must be submitted to TPWD Headquarters for the void to be processed and completed. Voids that are completed by TPWD Headquarters on behalf of the Agent and that require money to be refunded, will either be credited to the Agent through the Account Notice or refunded via warrant directly to the Agent. **Agents are responsible for refunding money to customers.** Agents should refer all customer questions for the voided transactions submitted to TPWD Headquarters to (512) 389-4393 or (512) 389-8090.
- 3.3.5. All Agents submitting requests for TPWD Headquarters voids are required to mail (or hand deliver) all documents pertaining to voided transactions to TPWD with all required documentation. All inventory related to these voided transactions must be attached to the Void Request Form and signed by the Agent's employee and Agent's supervisor when submitted to TPWD. Unless inventory is returned or an affidavit of loss signed by the customer is provided with the Void Request Form, the Agent will be charged the cost established by TPWD in Para. 3.5.4.
- 3.4. Agent Compliance with TPWD Processing Requirements:
- 3.4.1. As each Agent enters transactions, they will be instantly updating the state system of record for boats and outboard motors. Due to this feature, accurate compliance with TPWD regulations is key in recording and protecting individuals' ownership of these assets. In order to ensure accurate information, TPWD Headquarters Boat Titling and Registration Section staff may conduct post audits of transactions processed by each Agent and produce a compliance audit report as resources allow, listing the number of transactions reviewed and the number of non-compliance items found for all offices, inclusive of TPWD locations. If an Agent's non-compliance continues for a six month period, TPWD may request a plan in writing from the Agent as to how it will correct the noted errors. If the non-compliance continues after the plan is put into place, TPWD reserves the right to suspend processing privileges to title or register vessels and outboard motors.
- 3.4.2. Full compliance means adherence to the following standards:
- 3.4.2.1. Compliance with all state and federal laws pertaining to the registration of vessels, the titling of vessels and outboard motors, ownership of vessels and outboard motors, and the collection of associated fees and taxes as outlined under the Texas Water Safety Act, Chapter 31 of the Texas Parks and Wildlife Code; Title 31 of the Texas Administrative Code, Part 2, Chapter 53; the Texas Tax Code, Chapter 160; and the Texas Property Code, Chapters 59 and 70.
- 3.4.2.2. Processing transactions in accordance with instructions for general processing from the "Basics to Boat Transactions" training manual, the "Requirements for Specific Transactions" matrices, the "Non-Recorded Small Boats and Outboard Motors" matrix, and the "BRITS User's Manual" issued by TPWD Headquarters.
- 3.4.2.3. Accurate tracking and control of inventory issued by TPWD.
- 3.4.2.4. Obtaining and submitting all supporting documentation required for each transaction as stated in the matrix requirements supplied by TPWD. All

TEXAS PARKS AND WILDLIFE DEPARTMENT COUNTY BOAT AGENT AGREEMENT

"Requirements for Specific Transactions" matrices are available on the TPWD website at: http://tpwd.texas.gov/fishboat/boat/owner/titles_and_registration/

Transactions should not be completed unless the required documentation is obtained. Each Agent office conducting transactions on behalf of TPWD shall submit to TPWD:

- Required documentation completed in full as described under the matrices;
- Completed Application form PWD 143, PWD 144, PWD 143M, PWD 144M, PWD 231, PWD 309A, PWD 309B, PWD 310A, PWD 312, PWD 314, PWD 403, PWD 504, PWD 581, PWD 738, PWD 763, PWD 778, PWD 790, PWD 1055, PWD 1056, PWD 1084, PWD 1175, PWD 1208, PWD 1238, or PWD 1340, as applicable, with all required information and original signatures;
- Original manufacturer's Statement of Origin (MSO), Builder Certificates, titles or out-of-state or federal documentation, when required, with original signatures from the owner of record or lawful representative;
- Bill of sale, invoice or signed tax affidavit from the seller. This bill of sale must list the date of sale, the sales price of each item (vessel, outboard motor, related accessories), a description of the item (make, TX number or serial number and year built), purchaser's name and seller's signature or signature of lawful representative;
- Lien Release in the acceptable format as outlined in the matrix requirements;
- Original or unaltered copies of any required legal documentation; and
- Required notary signature on forms with notary requirement.

No exception to the required documentation shall be made unless approved through the TPWD Headquarters staff. All exceptions must be thoroughly documented, explained in writing on the submitted paperwork, and signed and dated by the Agent's staff, noting the name of the TPWD Headquarters staff who approved the alternative process.

3.4.3. Ownership transactions that do not have the appropriate supporting documentation may be voided by TPWD. Examples of transactions that may be voided include, but are not limited to:

- Transfer of ownership without a Texas title;
- Transfer of ownership with no out-of-state title or registration provided (registration information is required for non-titling states);
- Transfer of ownership with partial or no title assignment;
- Transfer of ownership with no release of lien when a lien is listed on record;
- Transfer of ownership with no signature of seller;
- Title issuance with no Manufacturer Statement of Origin (MSO) or Builders Certificate or inaccuracies on MSO assignment on a new vessel or outboard motor;
- Transfer of ownership with no supporting documents supporting the authority to sell on behalf of the deceased owner, including an heirship affidavit, letters of testamentary, court order, trust, power of attorney, etc.;

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

- Transfers with obvious forgery or alteration on any part of the transaction;
 - Transactions that transferred the wrong vessel or outboard motor;
 - Transactions that have no serial number (HIN/MIN) on record (does not apply to registration of a USCG documented vessel);
 - Transfer of ownership with an invalid marine dealer licensee number;
 - No bill of sale, no invoice or tax affidavit signed by both seller and purchaser;
 - Right of Survivorship form accepted after owner of record is deceased;
 - Use of Power of Attorney after the owner of record is deceased; or
 - Fraudulent and/or false entry of customer information.
- 3.4.4. All transaction paperwork, titles, decals and registration cards required for processing transactions must be batched and submitted to TPWD Headquarters weekly. This paperwork shall be received not later than the following Friday of the next business week. Delays in the submission of the associated documentation may result in the delay of titles and other items that are fulfilled by TPWD Headquarters. Each Agent shall submit paperwork in bundled order according to the TPWD Document Packaging and Processing Procedures stated within the BRITS Users Manual.

3.5. Inventory:

- 3.5.1. The Agent offices will be issued registration decal inventory and ID card stock to be used for all registration transactions. The Agent shall be responsible for maintaining an inventory record of the registration decals as they are issued by reconciling each decal against the Decal Distribution Log Report, which is available in BRITS, and accounting for any discrepancies.
- 3.5.2. The Agent shall accept inventory mailed to the Agent by confirming receipt of the assigned inventory in BRITS. The Agent is responsible for verifying the accuracy of the inventory by comparing the physical inventory received to the TPWD Decal Consignment Confirmation Form received with the inventory shipment. The form will ensure that: (a) the Agent received the proper inventory requested; (b) the inventory sent corresponds to the inventory listed on the Decal Consignment Confirmation Form; and (c) the Agent receives instructions about how to confirm receipt of the inventory in BRITS and who to notify in the event of any discrepancies. The Agent must confirm receipt of the inventory in BRITS, or notify the TPWD Boat Section Field Liaison phone bank in the event of any discrepancies, within seven (7) calendar days of inventory delivery. The inventory will not be available for use until its receipt is confirmed in BRITS. Unused inventory must be accounted for and returned when no longer valid for use.
- 3.5.3. Registration decals that are voided must be attached to the Void Request Form and sent in with all other transaction paperwork.
- 3.5.4. The Agent is responsible for assigned inventory consisting of registration decals and ID card stock paper. If the Agent cannot account for assigned inventory, the Agent shall be responsible for remitting the value of the lost inventory at a rate of \$53 per piece of inventory. TPWD will not ship additional inventory until payment for lost inventory is received.
- 3.5.5. TPWD will monitor Agent's lost inventory payments and, after two such instances, TPWD will require Agent to provide a reason for the repeat circumstances and a corrective action plan to ensure no further instances of lost inventory. If not satisfied with the corrective

TEXAS PARKS AND WILDLIFE DEPARTMENT COUNTY BOAT AGENT AGREEMENT

action plan, TPWD reserves the right to suspend the Agent from acting on behalf of TPWD.

- 3.5.6. Agent shall receive applications, forms and other documents from TPWD in order to complete transactions. These documents are considered supplies, not assigned inventory, in that they have minimal monetary value. All forms can be printed from the agency web site at: <http://tpwd.texas.gov/fishboat/boat/forms/>
 - 3.5.7. Additional supplies can be requested by calling (512) 389-4479. Additional decal inventory can be requested by submitting a request in writing to the TPWD Boat Section Field Liaison phone bank either by fax at (512) 389-8323 or by email to BoatSupplies@tpwd.texas.gov. Requests should include the requestor's name and Agent Location, the quantity and expiration year of the decal inventory requested, and a contact phone number.
- 3.6. Staff: The Agent shall:
- 3.6.1. Maintain staff that is adequately trained in the maintenance and use of the BRITS application. Agent shall ensure that all staff that works with the public has a general knowledge of the services available and general knowledge of laws and regulations that apply to each service as listed under the "Basics to Boat Transactions" training document and the "Requirements for Specific Transactions" and "Non-Recorded Small Boats and Motors" matrices.
 - 3.6.2. Not release information regarding a boat or outboard motor with a status of "Stolen." Each Agent office shall contact TPWD to verify that the status is valid and notify their County, City or TPWD law enforcement to provide information for recovery of the stolen asset. This notification will not apply to situations where an insurance company is transferring ownership due to the payment of a customer's theft claim.
 - 3.6.3. Submit a BRITS Log-in Request Form (PWD 0057B) if any Agent has a change regarding a current user of the system. This form must be signed by the Agent representative. User changes include termination of employees, addition of employees or a change in an employee's duties related to the system. User log-ins will not be shared or transferred from one employee to another.
 - 3.6.4. Notify TPWD Boat Titling and Registration Liaison at (512) 389-4393 or (512) 389-8090 of any change in staff, office supervisor, business or mailing address, contact email address, or phone number.
 - 3.6.5. Request any changes for user's roles at least two (2) days in advance of the needed change.
- 3.7. Sales Commission: Agent will be paid a 10% (Ten percent) commission, or any other amount as established by the Texas Legislature, on TPWD fees for sales made by the Agent as stated under the Texas Parks and Wildlife Code, Chapter 31, Section 31.048(b).
- 3.8. System Configuration and Use: The Agent shall:
- 3.8.1. Obtain prior written consent of TPWD prior to disposing, lending or otherwise transferring possession of materials (including inventory items) or supplies furnished under this Agreement to a party other than the Agent's satellite office locations.
 - 3.8.2. Contract with TxDMV to support the internet connections and printers necessary to conduct TPWD-related transactions.
 - 3.8.3. Maintain appropriate inventory of ID card stock paper, applications, forms and decals based upon sales volume. In order to responsibly budget resource expenditures, TPWD

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

may limit the quantities of supplies based on the number of transactions processed by each Agent.

- 3.8.4. Notify TPWD immediately if any unauthorized user obtains access to the system. Until TPWD receives such notification, the Agent understands and agrees that the Agent shall continue to be responsible for payment for all transactions that are processed through the Agent's users.

3.9. Recordkeeping: The Agent shall:

- 3.9.1. Allow employees or representatives of TPWD or the Texas State Auditor's Office access to Agent's records related to this Agreement during normal business hours. After prior notice and/or upon request by TPWD, Agent shall mail requested records to TPWD at 4200 Smith School Road, Austin, Texas, 78744. Further, Agent will allow TPWD and/or the Texas State Auditor's Office access to its records for at least three (3) years following termination of this Agreement. Failure of Agent to allow access to or provide records as required under this Agreement is a material breach.

- 3.9.2. Comply with the Texas Sales Tax remittance requirements as outlined in the Texas Tax Code and Chapter 31 of the Texas Parks and Wildlife Code.

3.10. Other Requirements: The Agent shall:

- 3.10.1. Not accept customer's remittances for transactions if the system is unavailable.
- 3.10.2. Furnish to TPWD, without undue delay, all information reasonably necessary to fulfill any requirement of this Agreement.
- 3.10.3. Allow authorized employees or representatives of TPWD access to Agent's premises during normal hours of business.
- 3.10.4. **Be responsible for its actions and those of its employees, officers, or agents and, to the extent permitted by law, indemnify and hold TPWD harmless from any claim or legal action, resulting damages, costs and expenses that may be incurred by TPWD as a result of direct or indirect actions of the Agent, its employees, officers, or agents.**
- 3.10.5. Disclose any and all known or suspected conflicts of interest or potential conflict of interest related to TPWD employees or TPWD Commissioners that may be involved, either directly or indirectly, in any aspect of Agent's issuance of items under this Agreement.
- 3.10.6. Implement and follow all rules and procedures provided in writing to Agent or available from TPWD's web site.

4. **TPWD RESPONSIBILITIES:** TPWD will:

- 4.1. Designate a contact person to coordinate and to help resolve any issues between TPWD and Agent expeditiously and fairly. TPWD will provide training aids for Agent and Agent's employees.
- 4.2. Maintain a help desk to provide assistance to Agent.
- 4.3. Provide Account Notices prior to sweeping funds from Agent's account(s) and daily activity reports.
- 4.4. Provide supplies and materials needed to perform duties under this Agreement such as ID card stock paper, applications, decals, void request forms and other related forms.

5. **SEVERABILITY:** If any provision of this Agreement is held by a court of competent jurisdiction to be contrary to law, the remaining provisions of this Agreement shall continue in full force and effect.

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

6. **FORCE MAJEURE:** Neither of the parties shall be considered in default of their obligations hereunder (except the payment of money, which shall not be excused) if performance of such obligations is prevented or delayed by acts of God or government, war, riots, acts of civil disorder, failure or delay of transportation, or such other causes as are beyond such party's control. The burden of proof for the need of such relief shall rest upon the Agent. To obtain release based on force majeure, Agent shall file a written request with TPWD and receive written approval.
7. **WAIVERS:** Agent understands that the terms of this Agreement are subject to change upon prior notice by TPWD. The Parties agree that any waiver of any breach of any term or condition of this Agreement shall not be deemed a waiver of any subsequent or prior breach.
8. **ASSIGNMENT:** Agent may not transfer or assign any part or the whole of this Agreement without prior written consent of TPWD. This does not apply to a change of County Tax Assessor/Collector.
9. **DISPUTES:** The parties shall attempt to resolve all disputes arising from this Agreement but to the extent that it is applicable and not preempted by other law, those disputes not resolved shall follow the dispute resolution process provided for in Texas Government Code, Chapter 2260.
10. **SPECIAL CONDITIONS:** TPWD may cancel this Agreement without penalty if subsequent law necessitates cancellation. Nothing in this Agreement is intended to waive any sovereign or governmental immunity to which TPWD is entitled under law.
11. **TERMINATION:** Either party may terminate this Agreement with a minimum of thirty (30) calendar day's written notice. TPWD may terminate this Agreement without notice immediately following a material breach by Agent. Upon termination of this Agreement the Agent shall:
 - 11.1. Remit all monies due to TPWD, no later than the next regularly Scheduled Sweep Date following the date of termination;
 - 11.2. Submit all processed transaction documentation according to established schedule or prior to closeout;
 - 11.3. Provide a listing of all employees with electronic access for deactivation; and
 - 11.4. Return all unused TPWD inventory and work with TPWD to reconcile any allocation discrepancies.
12. **RIGHT TO AUDIT:** Agent understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor's Office, TPWD, or any successor agency to conduct an audit or investigation in connection with those funds. Agent further agrees to cooperate fully with the above parties in the conduct of the audit or investigation, including providing all records requested.
13. **NOTICES:** All notices given by any party or required under this Agreement shall be in writing and addressed and delivered to the relevant party or parties at the following locations:

For TPWD:
Texas Parks and Wildlife Department
Boat Titling and Registration Section
Attention: Mrs. Julie G. Aronow
4200 Smith School Road
Austin, Texas 78744

For AGENT:
Blanco County
Attention: Kristen Spies
PO Box 465
Johnson City, TX 78636-0465

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

14. **COMPLETE AGREEMENT:** This Agreement and the attached Schedules 1 and 2 represent the complete Agreement and understanding of the parties with respect to the subject matter herein, and supersede any other understanding, written or oral. This Agreement may be amended by written agreement of both Parties, which will be attached to the original agreement. All such amendments are subject to the terms and conditions of this Agreement not specifically amended thereby.
15. **AUTHORITY TO BIND:** The signatories to this Agreement represent and warrant that they have the authority to enter into this Agreement and that they have authority to bind the entity on whose behalf they execute this Agreement.
16. **SIGNATURE AND DELIVERY INSTRUCTIONS:** Agent shall sign this page, make a copy, and send the original to TPWD. Upon signature of TPWD's representative, a copy of the completed agreement will be made and sent back to Agent for its records. If original signatures are desired for Agent's copy, Agent shall obtain signatures on two identical agreements and, upon receipt, TPWD's representative will sign both and return the second back to Agent.
17. **U.S. DEPARTMENT OF HOMELAND SECURITY'S E-VERIFY SYSTEM:** By entering into this Agreement, the Agent certifies and ensures that it utilizes and will continue to utilize, for the term of this Agreement, the U.S. Department of Homeland Security's E-Verify system to determine the eligibility of:
- 1) All persons employed to perform duties within Texas, during the term of the Agreement; and
 - 2) All persons (including subcontractors) assigned by the Agent to perform work pursuant to the Agreement, within the United States of America.

The Agent shall provide, upon request of TPWD, an electronic or hardcopy screenshot of the confirmation or tentative non-confirmation screen containing the E-Verify case verification number for attachment to the Form I-9 for the three most recent hires that match the criteria above, by the Agent, and Agent's subcontractors, as proof that this provision is being followed. **If this certification is falsely made, the Agent may be immediately terminated, at the discretion of the state and at no fault to the state, with no prior notification.**

County Agent

Title: _____

Date: _____

Texas Parks and Wildlife Department

Title: Director of Purchasing and Contracts

Date: _____

County Agent

Title: _____

Date: _____

County Agent

Title: _____

Date: _____

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

Schedule 1
Schedule for Sweeping Revenue
Between TPWD and Blanco County Tax Assessor-Collector (Agent)

1. Scheduled Sweeps:

- 1.1. Account Notice Date will occur on Monday each week. The Scheduled Sweep Date (Wednesday) shall occur two (2) business days after the Account Notice (Monday). Whenever the scheduled sweep date falls on a U.S. Federal Reserve holiday, the scheduled sweep date will be the next business day after the holiday. (See Scheduled Sweeps, Para. 3.1.8).
- 1.2. The Account Notice will encompass one Sales Period and include the sales made during each Day of Sales that the office was conducting business. The Sales Period begins on Monday and ends on Sunday.
- 1.3. Offices with substations that deposit funds into the same bank account can generate an Agent Activity Report and Account Notice for each office. A combined Agent Activity Report and Account Notice will be available which shows the combined totals for all offices with the same bank account.

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

Schedule 2
Blanco County Office Information

MAIN OR PRIMARY OFFICE:

1. County Office Name: _____
 2. Federal Employer's Identification Number: _____
 3. Bank Account Type Checking or Savings
 4. Routing/Transit Number: _____
 5. Account Number: _____
 6. Mailing Address: _____
City, State, Zip: _____
 7. Physical Address: _____ Or Check if same as mailing address
City, State, Zip: _____
 8. Office Contact Information:
 - Office Manager's Name: _____
 - Telephone Number: _____
 - Fax Number: _____
-

SATELLITE OR SUB-OFFICE:

1. Office Name: _____
2. Federal Employer's Identification Number: _____ Or Check if same as main office
3. Bank Account Type Checking or Savings
4. Routing/ Transit Number: _____ Or Check if same as main office
5. Account Number: _____ Or Check if same as main office
6. Mailing Address: _____
City, State, Zip: _____
7. Physical Address: _____ Or Check if same as mailing address
City, State, Zip: _____
8. Office Contact Information (need separate contact names for each office location):
 - Office Manager's Name: _____
 - Telephone Number: _____
 - Fax Number: _____

TEXAS PARKS AND WILDLIFE DEPARTMENT
COUNTY BOAT AGENT AGREEMENT

SATELLITE OR SUB-STATION OFFICE(S):

1. Office Name: _____
 2. Federal Employer's Identification Number: _____ Or Check if same as main office
 3. Bank Account Type Checking or Savings
 4. Routing/ Transit Number: _____ Or Check if same as main office
 5. Account Number: _____ Or Check if same as main office
 6. Mailing Address: _____
City, State, Zip: _____
 7. Physical Address: _____ Or Check if same as mailing address
City, State, Zip: _____
 8. Office Contact Information (need separate contact names for each office location):
 - Office Manager's Name: _____
 - Telephone Number: _____
 - Fax Number: _____
-

SATELLITE OR SUB-STATION OFFICE(S):

1. Office Name: _____
2. Federal Employer's Identification Number: _____ Or Check if same as main office
3. Bank Account Type Checking or Savings
4. Routing/ Transit Number: _____ Or Check if same as main office
5. Account Number: _____ Or Check if same as main office
6. Mailing Address: _____
City, State, Zip: _____
7. Physical Address: _____ Or Check if same as mailing address
City, State, Zip: _____
8. Office Contact Information (need separate contact names for each office location):
 - Office Manager's Name: _____
 - Telephone Number: _____
 - Fax Number: _____

COPY AND PROVIDE ADDITIONAL SHEETS IF NEEDED FOR ADDITIONAL LOCATION(S).



Wylie Manufacturing Co.

421 Enterprise BLVD Hewitt, TX 76643

Chad Kolar - Store Manager
(254)-666-3033 - FAX (254) 666-3035

Date: 9/04/2019

Customer Name: Blanco Co.

EXP-1025

1025 gal Express water wagon

DOT Approved Trailers -- Surge Brakes
4 hp Honda Engine w/2" Tsurumi Pump
25' Discharge Fire Hose w/Fire Nozzle
Spray Bar Covers 25' Swath
Diamond Tread Fenders
LED Lights And Safety Chains
20' Suction Fill Hose
2" Anti-Siphon Fill

Net cost: \$8170.00

Net Total: **\$8170.00**

This price is FOB Wylie Sprayers of Hewitt. All cost associated with the price include DOT package and MSO for your tags.

This is a **"Buy Board"** price Wylie MFG. CO contract 529-17

BLANCO COUNTY
REQUEST FOR A LINE-ITEM TRANSFER

Funds are available. \$ 9/4/19

DATE: 9/4/2019

TO: HONORABLE COMMISSIONERS COURT OF BLANCO COUNTY, TEXAS

FROM: Commissioner Emil Uecker

DEPARTMENT Precinct 2

I SUBMIT TO YOU FOR YOUR CONSIDERATION, THE FOLLOWING LINE ITEM TRANSFERS:

FUND	LINE ITEM	DESCRIPTION	LINE ITEM #	AMOUNT
FROM: 15-550	<u>0324</u>	<u>Paving</u>	<u>0324</u>	<u>8,000.00</u>
15-550	<u>0322</u>	<u>Concrete</u>	<u>0322</u>	<u>2,000.00</u>

TO: - 15-550-0310 Miscellaneous 0310 10,000

Reason for request: Purchase of Equipment

Note: This change in the budget for county purposes is in accordance with 111.011 "Changes in Budget for County Purposes" of the Local Government Code.

Emil Ray Uecker
Department Head Signature

Attest: County Clerk
(if Commissioners' Court Action)

Co Judge/Commissioners' Court Approval
(as needed)

33rd & 424th JUDICIAL DISTRICT COURTS

ADMINISTRATIVE ORDER

SETTING COMPENSATION AND EXPENSES OF

AUDITOR AND ASSISTANTS OF LLANO AND BLANCO COUNTIES

COPY

On the 16th day of August, 2019, a public hearing was held in the District Courtroom #1, Burnet County Courthouse Annex, 1701 E. Polk (highway 29 East), Burnet, Texas 78611, pursuant to Section 152.905, Texas Local Government Code, for the following purposes:

1. setting the annual amount of compensation and travel allowances of the county auditor and assistant auditor in Blanco and Llano Counties for the 2019-2020 fiscal year.


After hearing and considering the testimony, evidence, questions, and comments of all persons appearing at the hearing;

It is **ORDERED** for the fiscal year 2019-2020 that the salaries of the Auditor and Assistants, as set out in Schedule 1 attached hereto and made a part hereof as if set out in full herein, be paid in equal monthly installments and the travel expenses and other allowances, as set out therein, be paid, as incurred, from the General Fund of Blanco and Llano Counties, Texas.

It is further **ORDERED** that the District Clerk of Blanco and Llano Counties file this Order and certify same to the Commissioners' Court of said county, and that said Commissioners' Court shall cause this Order to be recorded in its minutes. Transcription of the public hearing of August 16, 2019, together with all documentary and/or written evidence introduced at said hearing are ordered to be filed in the office of the District Clerk of Blanco County, Texas and Llano County, Texas, and maintained as a public record as part of this Order.

Signed this 16th day of August, 2019.


Allan Garrett
Presiding Judge
33RD Judicial District Court


Evan Stubbs
Presiding Judge
424TH Judicial District Court

33RD /424th JUDICIAL DISTRICT COURTS

ADMINISTRATIVE ORDER

SETTING COMPENSATION AND EXPENSES OF COURT REPORTERS

On the 16th day of August, 2019, a public hearing was held in the District Courtroom #1, Burnet County Courthouse Annex, 1701 E. Polk Street (Highway 29) Burnet, Texas, pursuant to Section 52.051, Texas Local Government Code, for the following purposes:

amending the annual compensation of the official court reporters of the 33rd and 424th Judicial District Courts and changing the percentage allocation among the counties as required by the Court for the 2019-2020 fiscal year.

After hearing and considering the testimony, evidence, questions, and comments of all persons appearing at the hearing;

It is **ORDERED** that the annual salary, compensation, travel expenses and other allowances for the 2019-2020 fiscal year be set as follows:

a. Annual Salary

Official Reporter for the 33 rd District Court	\$68,640
Official Reporter for the 424 th District Court	\$68,640

b. Other expenses as required by law, including mileage at the State mileage reimbursement rate.

It is further **ORDERED** that the annual salary and expenses of the said Official Court Reporters of the 33rd and 424th Judicial District Court be paid from the General Funds of the Counties of Blanco, Burnet, Llano and San Saba, as required by law, by each of said counties in the following proportions, payable in equal monthly installments:

<u>County</u>	<u>Percent Share</u>
Blanco	13.61%
Burnet	54.15%
Llano	24.97%
San Saba	7.27%

Compensation for Additional Court Reporters as Required by the Court:

- A. Appearance for ½ day session of Court (1-4 hours) \$ 300.00
- B. Appearance for full day session of Court \$ 400.00
- C. If reporter is notified within 72 hours of cancelled scheduled session No Fee
- D. If reporter is notified within 24 hours of cancelled of scheduled session \$ 100.00
- E. If no notice of cancellation of scheduled session is received by reporter and reporter appears \$ 100.00
- F. Mileage will be paid at the State mileage reimbursement rate.

It is further **ORDERED** that each county within the 33rd and 424th Judicial District pay the compensation and expenses of additional court reporters used in the District from such county from the General Fund of each county at the rates set out above, and in the proportions set forth above for each county.

It is further **ORDERED** that the District Clerks of the Counties of Blanco, Burnet, Llano and San Saba, State of Texas, file this Order and certify same to the Commissioners' Courts of their respective counties, and that said Commissioners' Courts shall cause this Order to be recorded in their minutes. Transcription of the public hearing of August 16, 2019, together with all documentary and/or written evidence introduced at said hearing are ordered to be filed in the office of the District Clerks of the Counties of Burnet, Llano, Blanco, and San Saba, Texas, and maintained as a public record as part of this Order.

Signed this 16th day of August. 2019 in quintuplicate originals.



J. Allan Garrett
Presiding Judge
33rd Judicial District Court



Evan Stubbs
Presiding Judge
424th Judicial District Court

IN RE:
APPOINTMENT OF INTERIM
COUNTY AUDITOR FOR THE
COUNTY OF BLANCO,
STATE OF TEXAS

§ IN THE DISTRICT COURT OF
§
§ BLANCO COUNTY, TEXAS
§
§ 33rd & 424th JUDICIAL DISTRICTS

ADMINISTRATIVE ORDER

WHEREAS, the said Cindy J. Lent is fully qualified to serve as County Auditor;

WHEREAS, the said Cindy Lent has capably performed the duties of said office and is qualified to continue serving as County Auditor.

NOW THEREFORE, pursuant to Local Government Code Sections 84.002-84.004, the district judges have met and it is hereby **ORDERED** that Cindy J. Lent not be re-appointed as County Auditor of Blanco County, Texas, instead effective October 1, 2019, Cindy J. Lent is appointed as Interim County Auditor of Blanco County, Texas at such an annual salary as may from time to time be set by this Court, payable in equal monthly installments from the General Funds of Blanco County.

The Clerk of this Court of Blanco County shall certify this Order for observance to the Commissioner's Court of Blanco County, Texas, which shall cause the same to be recorded in their minutes.

Signed this 30th day of August, 2019.



Allan Garrett, Judge
33rd Judicial District
Blanco County, Texas



Evan Stubbs, Judge
424th Judicial District
Blanco County, Texas



NEFFENDORF & KNOPP, P.C.

Certified Public Accountants

P.O. BOX 874 736 S. WASHINGTON ST.
FREDERICKSBURG, TEXAS 78624-0874
(830)997-3348

MEMBER
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

FAX: (830)997-3333
E-mail: info@nkpcpa.com

MEMBER
TEXAS SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

August 28, 2019

To Honorable Judge and Commissioners
County of Blanco, Texas
P.O. Box 471
Johnson City, Texas 78636

We are pleased to confirm our understanding of the services we are to provide County of Blanco, Texas for the year ended September 30, 2019. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of County of Blanco, Texas as of and for the year ended September 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement County of Blanco, Texas's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to County of Blanco, Texas's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules
- 3) Schedule of Changes in Net Pension Liability and Related Ratios
- 4) Schedule of Employer Contributions
- 5) Schedule of the County's Proportionate Share of the Net Other-Post-Employment Benefit Liability
- 6) Schedule of the County's Contributions to the Net Other-Post-Employment Benefits Liability

We have also been engaged to report on supplementary information other than RSI that accompanies County of Blanco, Texas's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Combining and Individual Non-major Fund Financial Statements
- 2) Statement of Changes in Assets and Liabilities – Agency Fund

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the

United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of County of Blanco, Texas's financial statements. Our report will be addressed to the Judge and Commissioners of County of Blanco, Texas. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of County of Blanco, Texas's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of County of Blanco, Texas in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Neffendorf & Knopp, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Neffendorf

& Knopp, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to a regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Keith Neffendorf, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be at our standard hourly rates except that we agree that our gross fee, including expenses will not exceed \$18,750. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to County of Blanco, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Neffendorf & Knopp, P.C.

NEFFENDORF & KNOPP, P.C.

RESPONSE:

This letter correctly sets forth the understanding of County of Blanco, Texas.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



August 16, 2019

Blanco Co Law Enforcement
PO Box 471
Blanco, TX 78636

Dear Lea Elsbury:

Thank you for choosing Johnson Controls for the service and support of your fire and life safety systems. Your Johnson Controls Service Agreement will renew on October 1, 2019 with the following parameters:

Customer Number: 2529121
Contract Number: 21528090
Service Location: 400 S. Hwy 281
Systems Protected: Fire Alarm, Sprinkler, Backflow, Kitchen Hood
Coverage Level: Silver
Term: 1 year
Annual Price: \$2,180.00

Please sign and return a copy of this letter prior to the contract renewal date stated above to avoid lapse in coverage. Johnson Controls terms and conditions will apply.

PO# (if required) _____

Customer Signature: _____

Please submit signed letter and/or PO using one of the methods listed below:

Mail: Johnson Controls, 1608 Royston Ln, Round Rock, TX 78664
Fax: 512-634-1819
E-mail: angela.bremar@jci.com

Thank you for your continued business. Please feel free to contact us with any questions at 361-225-9286.

Sincerely,

Angela Bremar

1608 Royston Ln, Round Rock, TX 78664
361-225-9286

www.johnsoncontrols.com



**TEXAS DEPARTMENT OF AGRICULTURE
TEXANS FEEDING TEXANS: HOME-DELIVERED MEAL
GRANT PROGRAM**

**RESOLUTION AUTHORIZING COUNTY GRANT
PROGRAM YEAR 2020**

A resolution of the County of _____ (County) Texas, certifying that the county has made a grant to Combined Community Action, Inc. (Organization), an organization that provides home-delivered meals to homebound persons in the county who are elderly and/or have a disability, and certifying that the county has approved the organization's accounting system or fiscal agent.

WHEREAS, the Organization desires to apply for grant funds from the Texas Department of Agriculture to supplement and extend existing services for homebound persons in the County who are elderly and/or have a disability, pursuant to the Home-Delivered Meal Grant Program (Program); and

WHEREAS, the Program rules require the County in which an Organization is providing home-delivered meal services to make a grant to the Organization, in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the Program rules require the County to approve the Organization's accounting system or fiscal agent, in order for the Organization to be eligible to receive Program grant funds; and

WHEREAS, the County recognizes Kelly Franke (Authorized Official) as an official of the Organization applying for a Home-Delivered Meal Grant from the Texas Department of Agriculture.

BE IT RESOLVED BY THE COUNTY:

SECTION 1: The County hereby certifies that it has made a grant to the Organization in the amount of \$_____ to be used between the:

_____ of _____ 20_____ and the _____ of _____ 20_____
Day Month Year Day Month Year

SECTION 2: The County hereby certifies that the Organization provides home-delivered meals to homebound persons in the County who are elderly and/or have a disability.

SECTION 3: The County hereby certifies that it has approved the Organization's accounting system or fiscal agent which meets financial management system requirements as set forth in the Uniform Grant Management Standards promulgated by the Texas Comptroller of Public Accounts.

Introduced, read, and passed by the affirmative vote of the County Commissioners Court on this _____ day of _____, 20_____

Signature of Authorized Official of the County

Typed Name and Title



GUARDIAN

Security Solutions, LC

3214 122nd Lubbock, TX 79423 806-794-7767 TX LIC# B11916

Blanco County
Attn: Judge Brett Bray
P. O. Box 471
Johnson City, TX 78636

Service Agreement Proposal

7628

Date

8/20/2019

Package

**Bronze
Courthouse & Annex
Johnson City**

Email to: agency@myshield.org
Mailing address: PO Box 53874, Lubbock, TX 79453
Fax: 806-794-7789
Web: www.myshield.org

Date Covered	Terms	Sales Person
10/1/19-9/30/20	Due on receipt	Angie Gentry

Item	Description	Equipment Covered	Total
Package 1 Bro...	Quarterly Maintenance for Blanco County Courthouse & Annex Panic System Service Agreement Bronze Package	Invoices: 9924, 12547	1,695.69

Service and Maintenance Agreements protect your equipment!

Prices on this proposal are guaranteed for 30 days

Date: _____

Offer accepted and approved

Signature _____	Subtotal	\$1,695.69
	Sales Tax (8.25%)	\$0.00
	Total	\$1,695.69



GUARDIAN

Security Solutions, LC

3214 122nd Lubbock, TX 79423 806-794-7767 TX LIC# B11916

Blanco County
Attn: Judge Brett Bray
P. O. Box 471
Johnson City, TX 78636

Service Agreement Proposal

8334

Date

8/20/2019

Package

Bronze
South Annex
Blanco

Email to: agency@myshield.org
Mailing address: PO Box 53874, Lubbock, TX 79453
Fax: 806-794-7789
Web: www.myshield.org

Date Covered	Terms	Sales Person
12/12/19-9/30/20	Due on receipt	Angie Gentry

Item	Description	Equipment Covered	Total
Package 1 Bro...	Maintenance for Blanco County South Annex Panic System - 3 Trips during Period 12/12/19 - 9/30/20. Service Agreement Bronze Package	Invoices: 14006	922.80

Service and Maintenance Agreements protect your equipment!

Prices on this proposal are guaranteed for 30 days

Date: _____

Offer accepted and approved

Subtotal	\$922.80
Sales Tax (8.25%)	\$0.00
Total	\$922.80

Signature _____